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|  | Swank Motion Pictures EXHIBITION REQUEST FORM |  |

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| CONTACT INFORMATION **Organization Name:** Click here **Contact Name:** Click here  **Denomination:** Click here  **Title/Department:** Click here  **Organization Phone Number:** Click here **Secondary Phone Number:** Click here  **Email Address:** Click here **How did you hear about Swank?** Click here for options | | | |
| Organization Mailing Address | | Shipping/Billing Address (if different from mailing) | |
| Click here  Click here  Click here  Click here | | Click here  Click here  Click here  Click here | |
| Payment Information | | | Additional Event Details |
| **Are you tax exempt?\***  **Yes**  **No** |  | | **Are you charging admission or suggesting a donation for the event?**  Yes No If so, how much? Amount  **Anticipated crowd size**: Choose an item. Reason for the screening: Choose an item. |
| **Please select your preferred method of payment:**  Check  Credit Card*(It is optional to include credit card info below)*Name as it appears on the card: Name **Card Number**: Enter CC number **Exp. Date:** Date(dd/yyyy)  **Credit card billing zip code:** Zip Code  **one-time charge save card on file for future orders** | | |

## REQUESTED MOVIES

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| Movie Title | **Date of Screening** | **Do you need Swank to provide the content for an additional $28 round trip shipping and handling fee?** | **Is your screening indoors or outdoors?** | Name & Address of Screening Location |
| Title | Date | DVD Blu-Ray No | Indoor Outdoor | Click here |
| Title | Date | DVD Blu-Ray No | Indoor Outdoor | Click here |
| Title | Date | DVD Blu-Ray No | Indoor Outdoor | Click here |
| Theatrical movie posters (27x40) are available on select titles for only $7.50/poster. Let us know if you would be interested in purchasing theatrical movie posters if available.  yes  no  If yes, how many posters are you interested in purchasing? Choose an item. | | | | |

## TERMS AND CONDITIONS

**Please check the boxes to acknowledge that you have read and accept the terms**

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|  | Cancellations - Notification of a change or cancellation must be given at least 10 business days prior to your event. If an unforeseen circumstance (i.e. inclement weather, equipment malfunction, etc) prevents you from hosting your event you have up to one year in which to reschedule the same movie at no additional licensing fees. Notify your Account Executive the following business day so they can note the last minute cancellation on your account. |
|  | Advertising - You are permitted to use the studio approved artwork provided by Swank Motion Pictures. Please note that these images may not be edited or altered and must include the copyright symbol and studio name. We encourage you to inform your organization’s members and patrons via on premise posters, emails and private mailings. Advertising through media such as radio, television or newspaper is prohibited. Promotions by means of a lighted sign, billboard or marquee that can reasonably be seen by the general public may not include the name of the movie. If this policy is violated or your screening becomes openly competitive with a commercial theater, your screening(s) maybe cancelled without notice. |
|  | Moratoriums - It is understood that in rare instances it may be necessary for a Studio, in its sole discretion, to withdraw a movie from exhibition. In the event of a withdrawal you may substitute for an alternate title or cancel the event without obligation to Swank Motion Pictures. |
|  | Admission Charges or Suggested Donations- If you are charging admission for the event, the total cost of the licensing will be quoted rate versus 50% of your ticket sales whichever is greater. You must submit an audience report, including number of tickets sold, ticket price and total box office within 48 hours of your event. |
|  | Payment – In most cases payment is due upon receipt of the invoice. However, if you are a new customer prepayment is required on your first three orders and payment must be received in order to validate licensing. \*If you are tax exempt please provide a copy of your state tax exemption certificate. |

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| **Authorized Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Printed Name**:Click here to enter text. **Date:** Click here to enter a date. |

*Complete and return to your Account Executive*  Meghan Edwards  *Via fax: 314-909-0879 or email:* [medwards@swank.com](mailto:medwards@swank.com)